



---

# THE RED DOOR

---

4600 Rockbridge RD, Ste E,  
Stone Mountain, GA 30083  
404-519-7535

## ADDENDUM

Thank you for THE RED DOOR. We are honored to have you and your guests. THE RED DOOR is taking a number of actions to protect the health and well-being of our clients, guests, staff and vendors to control the spread of COVID-19 (Coronavirus) in accordance with the expert guidance of the CDC and local public health authorities. This addendum addresses the new safety regulations enforced at our venue.

- i) **EVENT SPACE OCCUPANCY:** The venue occupancy is as follows: Red Door I Hall will permit 40 people including external vendors for banquet style events. Red Door II Hall will permit 60 people including external vendors for banquet style events. Once capacity has been met, no other person will be allowed entry into the building.
- ii) **VENDOR LIST:** At least ONE week prior to the event date, all clients must provide THE RED DOOR with a vendor list.
- iii) **TEMPARTURE SCREENING:** At the discretion of the host/hostess. All guests and vendors can have their temperatures taken.
- iv) **FACE MASK:** All guests, clients and vendors are required to wear a mask or facial covering in order to enter the building. Face coverings should be worn while in the venue, except during meals, beverages, and picture taking. For additional exception, please contact the THE RED DOOR management team.
- v) **PRIORITIZING GOOD HYGIENE PRACTICES:** Hand sanitizer station(s) are available within the venue. Handwashing is highly encouraged of all guests.
- vi) **ADDITIONAL PRECAUTIONS:** Clients are welcome and encouraged to follow social distancing and safety protocols recommended by public health officials.

**THE RED DOOR acknowledges that the Coronavirus pandemic is currently occurring. In order to ensure the safety of everyone, we encourage our clients to reschedule their events for a future date at no additional fee.**

**By signing this addendum, the client(s) acknowledges that this offer was provided and has chosen to proceed with their current event date.**

**The client(s) acknowledges that THE RED DOOR is not liable nor responsible for any viruses spread during the event.**

**The client(s) acknowledges that THE RED DOOR has done everything possible to limit the spread of Coronavirus.**

**We at THE RED DOOR encourage all of our clients to have a wonderful and safe event. The safety of our client's guests and vendors is the utmost importance to us. We will do all that we can to accommodate everyone during this pandemic period.**

**In agreement to everything discussed in this addendum, please sign and date below:**